

REPORTS INVENTORY						CONTROL NO. feeder report for DDS/OL/PD- 14	
PREPARE IN DUPLICATE							
1. TITLE OF REPORT (If a fill-in report include Form No.)  Contract Procurement Activity						2. TYPE OF REPORT XX STATISTICAL NARRATIVE MACHINE-NAME LISTING	
3. FUNCTIONAL AREA		PERSONNEL XX LOGISTICS MEDICAL		TRAINING SECURITY FINANCE		ADMIN. GENERAL OTHER (specify)	
4. NO. OF COPIES PREPARED  Orig & 1		5. FREQUENCY (weekly, monthly, quarterly, etc.)  Monthly		6. DISTRIBUTION (No. of components not number of copies) C/PD and originating office			
7. FORMAT (memorandum, form computer print-out, etc) Form No. 2936		8. ADP PROCESSING YES XX NO		9. DIRECTIVE AUTHORITY REQUIRING REPORT OL Procurement Note 14, 19 and 26			
10. PREPARING COMPONENT (include lowest level contributing information to report)  OL/PD/CAS				11. FEEDER REPORTS (State total number and identify by Title, Form No., or nomenclature. Attach separate sheet if necessary.)			
12. COST FACTORS							
A. MANUAL PREPARATION AND REVIEW COSTS							
GRADE	HOURLY RATE	X	HOURS PER REPORT	=	COST PER REPORT	X	TIMES PREPARED = COST PER YEAR
GS-5	3.57		1½ hrs.		5.35		12 64.20
GS-14	10.07		1/6 hr.		1.68		12 20.16
B. COSTS OF COMPUTER PRODUCED REPORTS							
TOTAL COSTS PER YEAR						84.36	
13. COMPLETE DETAILED JUSTIFICATION FOR THIS REPORT (In addition to directive or authority cited in item 9). IF KNOWN, INCLUDE DATE REPORT WAS FIRST STARTED AND COMPONENT WHO ESTABLISHED REQUIREMENT.							
14. FUTURE GOALS							
GOAL PROPOSED BY COMPONENT FOR THIS REPORT						ESTIMATED SAVINGS	
XX	RETAIN AS IS		OTHER (explain)		MAN-HOURS		DOLLARS
	CHANGE						STAT
	DISCONTINUE						
16. DATE OF INVENTORY 22 September		17. NAME AND TITLE OF PERSON FURNISHING INFORMATION Approved For Release 2006/11/13 : CIA-RDP75-00399R000100130163-3					
FORM 142		Classification					

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